

ACTION FOR SICK CHILDREN (SCOTLAND)

***Scottish Charity Number: SC 006016
Company Limited by Guarantee No 100114***

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2012

ACTION FOR SICK CHILDREN (SCOTLAND)

CONTENTS

Legal and Administrative Information

Report of the Directors

Auditors' Report

Balance Sheet

Income & Expenditure Account and Statement of Financial Activities

Notes to the Accounts

ACTION FOR SICK CHILDREN (SCOTLAND)
LEGAL AND ADMINISTRATIVE INFORMATION
YEAR ENDED 31 MARCH 2012

Executive Committee:

Richard Olver (Chair)
Margaret Rooney (Vice Chair)
Duncan McEachran (Treasurer)
Robert MacFarlane
Frances Barbour
Liam Nicol Campbell
Deborah Catty
Zoe Dunhill
Marjorie Love Gillies
Una McFadyen

Company Secretary: Elizabeth May

Registered Office: 22 Laurie Street
Edinburgh
EH6 7 AB

Company Number: SC100114

Charity Number: SC006016

Bankers: Royal Bank of Scotland
2 Blenheim Place,
Edinburgh

Independent Auditor: Barstow & Millar
Midlothian Innovation Centre,
Pentlandfield
Roslin
EH25 9RE

ACTION FOR SICK CHILDREN (SCOTLAND)
REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2012

The Directors have pleasure in presenting their annual report on the activities of Action for Sick Children (Scotland) (ASC(S)).

Reference and Administrative Details:

ASC(S) is a company limited by guarantee (company number: SC100114). The company was established under a Memorandum of Association which set out the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up the liability of each member is limited to £1. The company is allowed to dispense with the word "limited" in its title. The Company is recognised as a charity (Scottish Charity No SCO 06016). It has its registered office at 22 Laurie Street Edinburgh EH6 7AB.

Structure, Governance and Management:

ASC(S) is governed by Trustees who are Directors in terms of the Companies Act. The Directors of the company are also under the Company's Articles known as members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association one third of the Executive Committee retire from office at the AGM but are eligible for re-election for up to a maximum period of six consecutive years after which one year must elapse before they are eligible for re-election.

The work of the charity focuses on the healthcare needs of children and young people and the Executive Committee ensures that the needs of this group are appropriately represented through the medical and childcare backgrounds of its members. The charity also recruits members with traditional business skills on to the committee and currently these cover accountancy, human resources and marketing. All committee members are familiar with the work of the charity and new members are invited to meet with representatives of the Executive Committee and staff in order to become familiar with the charity and its context.

Organisation:

Day to day management and operations are delegated to the National Co-ordinator, Elizabeth May, who is accountable through the line management structure to an Executive Committee made up of the Directors and other members co-opted by Executive Committee during the year. The Directors during the year and at the date of this report were:

Gwen Garner (Chair) until September 2011)
Richard Olver (Chair) (from September 2011)
Margaret Rooney (Vice-Chair)
Duncan McEachran (Treasurer)
Robert McFarlane (Vice-Chair until September 2011, Director until June 2012)
Frances Barbour
Liam Nicol Campbell
Deborah Catty (until June 2012)
Zoe Dunhill
Marjorie Love Gillies
Una McFadyen
Patrisha Summers (until March 2012)
Simon Robinson (from June 2012)
Jim Robinson (from June 2012)

Directors are elected at the Annual General Meeting, or are co-opted. Board members have no beneficial interest in the company. They have only the powers their positions on the Board allow them.

Risk Management:

The Directors have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the organisation, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Objectives and Activities:

ASC(S) is the only charity in Scotland dedicated to representing, promoting and safeguarding the interests of all sick children and young people regardless of their illness or condition. Its core purpose is to influence best health care outcomes for sick children, young people and their parents/carers in collaboration with families, statutory services, and other voluntary organisations. Its work in supporting children, young people and their families and representing their needs at times of illness reflects the developments and changes taking place in the delivery of health services for children and young people in Scotland.

Over the past year, ASC(S) has continued to work for improved standards of healthcare for all sick children and young people in Scotland. This has been done by raising awareness and representing their needs and concerns, as well as those of their parents and carers, within the Scottish Government healthcare committees, the NHS and other healthcare organisations in the statutory and voluntary sector. ASC(S) has continued to highlight gaps in child health services and to raise awareness of the healthcare rights of children and young people through its campaign, 'EACH Child and Young Person's Health Matters' and accompanying manifesto. Our petition submitted to the Scottish Parliament in December 2010 on the right to appropriate, equitable education at times of illness for all sick children and young people regardless of where they live was considered by the Public Petitions Committee at several meetings during the year. As a result of our campaign the Scottish Government has agreed to review the Guidance on Education of Children Absent from School through Ill-health, (2001). ASC(S) is pleased to be a member of the Stakeholder Group set up in March 2012 to progress this review.

- The 'Special Smiles' dental project continued to work in 'special needs' schools using dental play resources developed for children and young people with complex and additional support needs. It aims to reduce child dental anxiety and improve their oral health and practices. The project was invited in September 2011 to become one of Inspiring Scotland's Early Years Early Action Fund ventures which has enabled the project to extend its work in Glasgow.
- The 'Stay Well Lanarkshire' Project continued to assist young people living with a chronic illness or condition through participation in a generic self management programme. This enabled them to learn coping skills and strategies to self manage their condition.
- Other projects have continued to develop and extend links with vulnerable groups. The 'Looked After and Accommodated' (LAAC) Children and Young people in and leaving Care project delivered workshops to foster carers and kinship carers on the healthcare needs of this vulnerable group of children and young people, assisting them to better support the health needs of and young people in their care. The Child Health Project continued its work in Tayside to support young mothers to look after their children at times of illness.

Throughout the year staff continued to highlight the importance of children and young people's healthcare rights in various NHS committees and working groups. The organisation has also offered families opportunities to influence child health policies and delivery through its Family Participation Group. At a policy level ASC(S) continued to represent the voluntary sector on the Scottish Government's National Delivery Plan Implementation group (now the Specialist Services for Children and Young People Monitoring Group) and in March 2012 the organisation became a member of the Scottish Government Children & Young People's Support Group.

Financial Review:

In the year to 31 March 2012 the company had a gross income of £174,835 and expenditure of £189,930 (2011: £156,780 and £158,286 respectively).

Funds under management were £134,977 (2011: £150,072).

The main funding source for the year was from the Scottish Government towards core costs. The Directors are grateful for this funding and for all the other funders itemised elsewhere in this report and for their continuing support, which has enabled the charity to work on behalf of all sick children and young people. The company has set up a Finance & Funding Subgroup and is working to identify a wider range of funding opportunities to be able to progress all its objectives and plans.

Reserves:

It is the policy of the company to maintain unrestricted funds, which are the free reserves of the company, at an appropriate level. The Directors believe this to be between three and six months of operational expenditure. Based on the budgeted expenditure for the year ending 31 March 2012, the free reserves will fall within the target level.

Plans for the Future:

- In the year ahead, the company will continue to inform, promote and campaign on behalf of the needs of all sick children and young people within our healthcare system. The Company's campaign *Each Child and Young Person's Health Matters* and its accompanying manifesto will continue to highlight the healthcare rights and needs of children and young people and gaps in service provision. The company will continue in particular to campaign for the right to education for children when absent from school due to illness.
- The Special Smiles Dental Project will continue its work until March 2013 and it is hoped that continued funding from Inspiring Scotland's Early Years Early Action Fund will enable the project to be extended into new local authority areas.
- The 'Looked After and Accommodated Children and Young People in and Leaving Care' Project and our Project in Tayside will continue to work on behalf of vulnerable groups, helping them and their carers to access healthcare at times of illness.
- The three year 'Stay Well Lanarkshire' project to assist children and young people with chronic health conditions in the area to self manage their condition concluded in May 2012. The organisation hopes to secure funding for further work on self management.
- Since 1985 we have carried out periodic surveys of Scottish paediatric hospitals and District General Hospitals with paediatric and adolescent admissions. During the coming year we will carry out a new survey with the aim of reporting on current provision of care provided to children and their families by March 2013.
- The company will also continue to offer practical support, advice and information to families with a sick child.

Over the year ahead ASC(S) will continue to work with commitment, energy and authority to ensure that sick children, young people and their families get access to the support and care they need.

Statement of Directors' Responsibilities:

The Trustees (who are also directors of Action for Sick Children (Scotland) for the purposes of company law) are responsible for preparing the Report of the Director's and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles of the charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, The Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Disclosure of Information to Auditors:

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

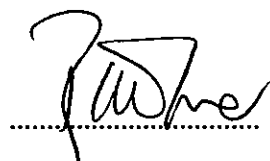
The directors confirm their compliance with these requirements and with the company's constitution.

Auditors:

The auditors, Barstow & Millar, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the Board on 18 August 2012 and signed on their behalf by:



..... R Olver, Director

22 Laurie Street
Edinburgh, EH7 6AB

**INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES AND MEMBERS OF
ACTION FOR SICK CHILDREN (SCOTLAND)**

We have audited the financial statements of Action for Sick Children (Scotland) for the year ended 31 March 2012 which comprise the Income and Expenditure Account and Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the Charitable Company's Trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As explained more fully in the Trustee's Responsibilities Statement set out on page 6, the trustees' (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report to you in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (U.K. and Ireland). Those standards require us to comply with the Auditing Practice Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

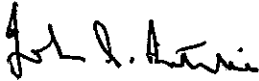
Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Directors.



John D Ritchie, Senior Statutory Auditor
For and on behalf of Barstow & Millar, Chartered Accountants, Statutory Auditor
Eligible to act as auditor in terms of section 1212 of the Companies Act 2006
Midlothian Innovation Centre
Pentlandfield, Roslin
Midlothian, EH25 9RE

Date21/8/2012.....

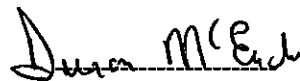
ACTION FOR SICK CHILDREN (SCOTLAND)
BALANCE SHEET
AS AT 31 MARCH 2012

Company Number: SC100114

	Note	31 March 2012 £	31 March 2011 £
Tangible Fixed Assets			
Office Equipment	4	2,212	1,304
Current Assets:			
Stock	5	6,681	7,315
Debtors & Prepayments	6	4,454	2,429
Bank and Cash Balances		126,819	142,911
		<u>137,954</u>	<u>152,655</u>
Current Liabilities:			
Creditors due within 1 year:			
Creditors & Accruals	7	5,189	3,887
Deferred Income	7	-	-
		<u>5,189</u>	<u>3,887</u>
Net Current Assets		<u>132,765</u>	<u>148,768</u>
Net Assets		<u><u>134,977</u></u>	<u><u>150,072</u></u>
Represented by:			
Restricted Funds	14	48,057	69,011
Unrestricted funds	14	86,920	81,061
Total Charity Funds		<u><u>134,977</u></u>	<u><u>150,072</u></u>

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board at their meeting on 18 August 2012 and signed on their behalf by:



D McEachran, Director

The Notes on pages 11 to 17 form part of these accounts.

ACTION FOR SICK CHILDREN (SCOTLAND)
INCOME & EXPENDITURE ACCOUNT AND STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2012

	Note	Year ended 31 March 2012			Year ended
		Unrestricted Funds	Restricted Funds	Total	31 March 2011
		£	£	£	£
Incoming Resources					
Incoming resources from generated funds					
Voluntary Income		3,975	165,574	169,549	147,284
Activities for generating funds		3,716	151	3,867	8,070
Investment income		1,291	-	1,291	1,404
Incoming resources from charitable activities		128	-	128	22
		-----	-----	-----	-----
Total Incoming Resources	2	9,110	165,725	174,835	156,780
		-----	-----	-----	-----
Resources Expended					
Cost of Generating Funds					
Costs of generating voluntary income		121	8,710	8,831	12,614
Charitable Activities		1,115	167,781	168,896	133,104
Governance Costs		-	12,203	12,203	12,568
		-----	-----	-----	-----
Total Resources Expended	11	1,236	188,694	189,930	158,286
		-----	-----	-----	-----
Net incoming resources before transfers		7,874	(22,969)	(15,095)	(1,506)
Transfers		(2,015)	2,015	-	-
		-----	-----	-----	-----
Net Movement in funds		5,859	(20,954)	(15,095)	(1,506)
Total Funds brought forward		81,061	69,011	150,072	151,578
		-----	-----	-----	-----
Total Funds carried forward	14	86,920	48,057	134,977	150,072
		-----	-----	-----	-----

The Notes on pages 11 to 17 form part of these accounts.

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2012

1 Accounting Policies:

- a) **Basis of Accounting** - the Accounts are prepared under the historical cost convention, in accordance with applicable accounting standards, and in compliance with the Companies Act 2006 and the Statement of Recommended Practice on Accounting by Charities (2005).
- b) **Incoming Resources** - All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
- Voluntary income is received by way of grants, donations, gifts and legacies and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant. Such income is only deferred when it has been specified that it can only be used in a future accounting period or there are donor imposed conditions which must be met before the charity has unconditional entitlement.
 - Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
 - Investment income is included when receivable.
 - Incoming resources from charitable trading activity are accounted for when earned.
 - Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- c) **Resources Expended** - Expenditure is included on an accruals basis. The company is not registered for VAT thus expenditure is shown gross of irrecoverable VAT.
- Costs of generating funds comprise the costs associated with attracting voluntary income.
 - Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
 - Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
 - All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.
- d) **Equipment** costing over £500 is capitalised. It is stated at cost less depreciation. Depreciation is provided on a straight-line basis on the cost at 20% per annum.
- e) **Stock** is valued at the lower of cost and net realisable value.
- f) **Pensions**: The Company provides for employees to pay money into a money purchase personal pension scheme. The pension charge in the income and expenditure account represents the amounts payable by the company to the fund during the year.
- g) **Funds held by the charity** are:
- Unrestricted Funds**: These are the funds that can be used in accordance with the charitable objects at the discretion of the directors.
- Restricted funds**: These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or if they have been raised for a specific purpose.

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

2 Incoming Resources

	2012		2011	
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Voluntary Income				
BBC Children in Need	-	27,945	27,945	22,478
The Robertson Trust	-	6,500	6,500	-
The Self Management Fund for Scotland	-	-	-	17,882
NHS Greater Glasgow & Clyde	-	7,000	7,000	7,000
Endowment Funds				
Scottish Government	-	56,151	56,151	56,151
Inspiring Scotland Early Years Early Action Fund	-	42,109	42,109	-
Pfizer UK Foundation	-	-	-	20,652
Lloyds TSB Foundation for Scotland	-	7,000	7,000	-
Widowers' Children's Home Trust	-	4,000	4,000	4,000
Snowball Trust	-	3,000	3,000	3,000
The Binks Trust	1,000	-	1,000	1,000
The Hugh Fraser Foundation	-	5,000	5,000	5,000
The W.M. Sword Charitable Trust	-	2,500	2,500	-
The Appletree Trust	2,000	-	2,000	-
The Moffat Charitable Trust	-	1,000	1,000	-
Alexander Moncur Trust	-	2,000	2,000	-
The Mugdock Children's Trust	-	500	500	-
Leeds Building Society Charitable Foundation	-	800	800	-
Sainsburys plc	200	-	200	-
The R J Larg Trust	-	-	-	1,500
Scottish Community Foundation	-	-	-	3,500
Endrick Trust	-	-	-	1,000
Harold Merton Adams Trust	-	-	-	1,000
Souter Charitable Trust	-	-	-	1,500
James Hewitt Foundation	-	-	-	250
Sophie North Charitable Trust	-	-	-	150
Subscriptions	360	-	360	370
Other Donations	415	69	484	851
	-----	-----	-----	-----
	3,975	165,574	169,549	147,284
Activities for generating funds				
Fundraising Activities	2,100	-	2,100	917
Income from Sales/Talks	1,616	151	1,767	3,717
Conference Income	-	-	-	3,436
	-----	-----	-----	-----
	3,716	151	3,867	8,070
Investment Income				
Bank Interest Receivable	1,291	-	1,291	1,404
Incoming resources from charitable activities				
Other Income	128	-	128	22
	-----	-----	-----	-----
Total Incoming Resources	9,110	165,725	174,835	156,780
	-----	-----	-----	-----

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

3 Taxation

Action for Sick Children (Scotland) is accepted by the Inland Revenue as a charity for the purposes of section 505 of the Income & Corporation Taxes Act 1988. Accordingly no provision has been made for any taxation liability on surpluses.

4 Tangible Fixed Assets

	Office Equipment £	Total £
Cost		
At 1 April 2011	12,615	12,615
Additions	1,877	1,877
Disposal	-	-
	-----	-----
At 31 March 2012	14,492	14,492
	=====	=====
Depreciation		
At 1 April 2011	11,311	11,311
Charge for the year	969	969
On Disposals	-	-
	-----	-----
At 31 March 2012	12,280	12,280
	=====	=====
Net Book Value		
At 31 March 2012	2,212	2,212
	=====	=====
At 31 March 2011	1,304	1,304
	=====	=====

5 Stock

Stock represents the cost of publications, key rings and playbox supplies held at the year-end.

6 Debtors

	2012 £	2011 £
Prepayments	4,454	2,429
Accrued Income	-	-
	-----	-----
	4,454	2,429
	-----	-----

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

7 Creditors

	2012	2011
	£	£
Due within one year:		
Other Creditors & Accruals	5,189	3,887
Deferred Income	-	-
	-----	-----
	5,189	3,887
	-----	-----

8 Directors and Employees

Directors received no remuneration (2011: Nil). Travelling expenses payments to directors totalled £785 to eight directors (2011: £827 paid to seven directors).

Staff Costs:

	2012	2011
	£	£
Salaries & Wages	114,185	89,544
National Insurance Contributions	8,554	6,754
Pension Contributions	4,765	4,091
Recruitment Costs	2,845	567
	-----	-----
	130,349	100,956
	-----	-----

The average number of employees, 1 full time, all others part-time:

Management and Administration	1	1
Project Officers	6.6	6

No employees were paid in excess of £60,000.

Pension contributions are in respect of employer contributions payable during the year. No contributions were outstanding at the year end.

9 Auditors' Remuneration

	2012	2011
	£	£
Audit services	1,020	960
	-----	-----
	1,020	960
	-----	-----

10 Support Costs

Support costs are allocated between generating voluntary income, charitable activities and governance costs on the basis of estimated time spent on each activity. This is detailed in note 11.

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

11 Resources Expended

Expenses	Generating Voluntary Income £	Cost of Charitable Activities £	Governance Costs £	2012 Total £	2011 Total £
Staff Costs	6,588	113,089	7,441	127,118	102,476
Recruitment	-	2,845	-	2,845	567
Consultancy	-	2,550	-	2,550	-
Travel expenses	-	9,180	763	9,943	8,060
Printing & Publications	-	1,595	843	2,438	2,234
Subscriptions payable	-	707	-	707	1,152
Workshop Costs	-	480	-	480	1,326
Toolkits	-	1,384	-	1,384	1,800
Self Management Programme	-	3,285	-	3,285	2,132
Evaluation	-	2,324	-	2,324	-
Awareness Raising	-	322	-	322	-
Focus Groups	-	230	-	230	-
Training Packs	-	351	-	351	-
Playbox Materials	-	9,658	-	9,658	7,348
Advertising & Publicity	-	769	-	769	1,716
Rent & Insurance	1,846	8,587	1,847	12,280	13,707
Telephone	276	1,286	275	1,837	1,642
Stationery & Postage	-	3,227	-	3,227	3,562
Computer & Equipment Costs	-	3,126	-	3,126	1,238
Fundraising	121	-	-	121	-
Sundries	-	483	-	483	766
Repairs & Cleaning	-	801	-	801	954
ASC Conference Costs	-	-	-	-	4,513
Training & Conferences	-	1,436	-	1,436	1,316
Auditors' Remuneration	-	-	1,020	1,020	960
Legal Costs	-	212	14	226	119
Depreciation of Equipment	-	969	-	969	698
	8,831	168,896	12,203	189,930	158,286

12 Analysis of Net Assets

	General Fund £	Restricted Funds £	2012 Total £	2011 Total £
Fixed Assets	-	2,212	2,212	1,304
Bank & Cash Accounts	85,207	41,612	126,819	142,911
Stock	680	6,001	6,681	7,315
Sundry Debtors	1,033	3,421	4,454	2,429
Creditors & Accruals	-	(5,189)	(5,189)	(3,887)
	86,920	48,057	134,977	150,072

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

13 Related Party Transactions

There are no related party transactions in 2012 or 2011, and there is no ultimate controlling party.

14 Movement in Funds

Fund	At Start of Year £	Income £	Expenditure £	Transfers £	At End of Year £
Unrestricted funds-					
General Fund	81,061	9,110	1,236	(2,015)	86,920
Restricted funds –					
Greater Glasgow & Clyde Project	9,655	7,000	8,546	-	8,109
Tayside Child Health Project	6,028	10,077	13,619	-	2,486
Playbox	1,223	849	-	-	2,072
Publications	4,492	74	1,011	-	3,555
Core & Development Costs	2,610	56,171	58,155	2,015	2,641
Snowball Trust	4,334	3,000	3,285	-	4,049
Special Smiles Glasgow Project	16,374	5,000	10,777	(10,597)	-
Inspiring Scotland Dental Project	-	42,109	40,061	8,720	10,768
Stay Well Lanarkshire Project	22,991	41,445	52,271		12,165
Capital Expenditure Fund	1,304	-	969	1,877	2,212
Total Restricted	69,011	165,725	188,694	2,015	48,057
Total Funds	150,072	174,835	189,930	-	134,977

Transfers:

Fund	Reason	Amount £	Total £
Special Smiles Glasgow	Balance of Funding transferred to new Dental Project	(9,971)	
	Capital Expenditure	(626)	(10,597)
Inspiring Scotland Dental	Balance of Funding transferred to new Dental Project	9,971	
	Capital Expenditure	(1,251)	8,720
Capital Expenditure	Capital Expenditure	626	
	Capital Expenditure	1,251	1,877
Unrestricted	Deficit of funding met from own funds		2,015

ACTION FOR SICK CHILDREN (SCOTLAND)
NOTES TO THE ACCOUNTS (Cont.)
YEAR ENDED 31 MARCH 2012

15 Restricted Funds

Greater Glasgow & Clyde Project

NHS Greater Glasgow & Clyde again contributed to the work of the Greater Glasgow & Clyde Project. This has been supplemented by various fundraising activities.

Tayside Child Health Project

This project in Tayside assists young parents and vulnerable families to look after their children at times of illness. During the year it has been supported by various trusts including Widowers' Children's Home Trust, RJ Larg Trust, The Moffat Trust and Mugdock Children's Trust.

Playbox

This relates to specific donations received for stocking and maintaining the playboxes.

Publications

This represents money earmarked for the cost of producing or updating publications.

Core & Development Costs

This funding from the Scottish Government Children, Young People and Families Unified Voluntary Sector Fund assists with core costs of the organisation including development work around the healthcare needs and rights of children and young people in and leaving care.

Snowball Trust

This money has been provided to help with the funding of the National Co-ordinator post within the organisation.

Special Smiles Dental Project (Glasgow)

This project has been working with selected schools in Glasgow city for children with complex and additional support needs. The aim is assist these children meet their oral health needs through the use of our dental play resources. Funds were received from various trusts including, Pfizer UK Foundation, Hugh Fraser Foundation, J T Hewitt Foundation, Endrick Trust.

Special Smiles Dental Project (Inspiring Scotland)

Funding from Inspiring Scotland's Early Years Early Action Fund received in September 2011 has enabled the Special Smiles Dental project to extend its work in Glasgow schools for children with complex and additional support needs

Stay Well Lanarkshire Project

This 3 year project in Lanarkshire has been funded from Lloyds TSB Foundation for Scotland, BBC Children in Need, The Robertson Trust and The Self Management Fund for Scotland to assist young people with a chronic illness/condition living in the area to self manage their illness. The project concludes in May 2012.

Capital Expenditure Fund

This fund has been set up to administer the capital expenditure of the organisation. Funds are introduced when capital expenditure is incurred and the fund is reduced by the depreciation of the assets over their useful economic lives.